

**CITY OF EDNA BAY, ALASKA  
ORDINANCE NO. 15-08CO**

**AN ORDINANCE OF THE COUNCIL TO ADOPT A PERSONNEL  
ORDINANCE FOR THE CITY OF EDNA BAY, ALASKA.**

**BE IT ENACTED BY THE EDNA BAY CITY COUNCIL AS FOLLOWS:**

**Section 1. Classification:** This is a **Code Ordinance**

**Section 2. Severability:** If any provision of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to other persons shall not be affected thereby.


**Section 3.** The City is adopting a Personnel Ordinance as outlined in the attachment – Title 3 “Personnel”, which includes Chapter 3.10.

**Section 4. Effective Date:** This ordinance becomes effective upon its adoption by the Edna Bay City Council.

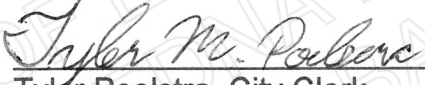
**DATE INTRODUCED:** *September 14, 2015*

**DATE OF PUBLIC HEARING:** *September 23, 2015*

**Passed and approved** by the Edna Bay City Council this 23<sup>rd</sup> day of September, 2015.

  
Heather Richter, Mayor

**ATTEST:**

  
Tyler Poelstra, City Clerk



## **TITLE 3**

### **PERSONNEL**

#### **Chapters:**

#### **3.10 Personnel Handbook; Personnel Policies**

## **CHAPTER 3.10**

### **PERSONNEL HANDBOOK; PERSONNEL POLICIES**

#### **Sections:**

#### **Section 4.01.010 Personnel Handbook; Personnel Policies**

#### **Section 3.10.010 – Personnel Handbook; Personnel Policies.**

Policies and procedures pertaining to City of Edna Bay employees, both volunteer and paid, shall be provided for in a document adopted by the city council via resolution, titled “Personnel Handbook”.